



The mission of the Statewide Training and Resource System (STARS) is to assist in improving, enhancing and promoting the Early Childhood Professional Development System

Date of application: August 15, 2009

(Application deadline is 14 days prior to the class.)

Class Approval Form

Class Sponsor Information:

Name of sponsor agency: Fantastic Child Care Center
 Contact person for sponsor agency: Monica Smith Phone: 307-000-0000
 Mailing address for sponsor agency: 123 Main Street Anywhere WY 82001
Street City State Zip
 Email of Sponsor Agency Contact Person: director-fccc@bresnan.net

Instructor Information:

Name: Kathy Lance and Barb Herrick
 Street Address: 123 Main Street
 City: Anywhere State: WY Zip: 82001
 County: Natrona Phone: 307-000-0000 Email: bkemm-fccc@bresnan.net
 Has this instructor been STARS approved? X Yes No

Class Information:

Title of class: CDA Preparation Class - Session 1
 Date of class: Sept. 7, 2009 Time of class: 8:00 a.m.
 Total hours of instruction time: 10 hours Anticipated number of participants: 7
 (Rounded to the nearest half hour)

Location of class: Fantastic Child Care Center
 Address of class location: 123 Main Street, Anywhere, WY 82001

Has this class had prior Wyoming STARS approval? X Yes No
 If yes, what was the reference number? 1234

Is this class open to other child care providers? X Yes No
If yes, provide a description and registration information on the learning description page.

To what age group of children does this class pertain? Check all that apply.

Infant (Birth-12 months)	12 to 36 months	3 to 5 years	Birth to 5 years	School age
X	X	X	X	

Instructions for completing this form:

- Complete this side of the application by providing all information requested.
- All class approval applications must include the completed learning description rubric on page 3. A completed sample rubric follows this form. The sample and the Core Areas of Knowledge explanation are on the STARS website: www.wykids.org.
- Attach a timed, detailed agenda to the application.
- Submit completed application to the Wyoming Children's Action Alliance by mail or fax at the address below **OR** email to training@wykids.org.
- Conference approval requires a Conference Approval Form, not this form.

CORE AREAS of KNOWLEDGE

Health, Nutrition & Safety
 Active Learning Environment
 Child Growth & Development
 Guidance & Discipline
 Family Relationships
 Program Management
 Professionalism
 Uniqueness & Cultural Awareness

STARS is a program of the Wyoming Children's Action Alliance
 3116 Old Faithful Road, Suite 100, Cheyenne, WY 82001
 Phone 1.800.400.3999
 Fax 1.307.635-2306

Sample Learning Description Rubric:

This class is targeted to entry journey master level providers.

Core Area of Knowledge & amount of instruction time	Learning Outcome(s)	Instructor Name & Level (If level was previously assigned)	Resource for this class	Tools for students used in this class
Active Learning Environment 2.5 hours	CDA candidates will discuss and describe the components of early childhood environments and positive opportunities to engage children in activities.	Cathy Lance	High Scope Curriculum & Emergent Curriculum principles and objectives	CDA candidates will use curriculum checklists to identify program strengths and goals and how the candidate provides a program based on early childhood philosophy.
Child Growth and Development 2.5 hours	CDA candidates will discuss and identify the importance of development age vs. chronological age, play vs. learning by teacher directed activities.	Cathy Lance	Classroom organizational checklists and diagrams, daily schedules and routines	CDA candidates will complete checklists, create a daily schedule and discuss the reasoning for a scheduled day.
Guidance and Discipline 5 hours	Students will identify methods that support children’s physical, social, emotional, cultural and individual characteristics.	Barb Herrick	Absaroka Head Start’s Guidance Policy, Ages & Stages, and individually planned activities for children with family support. Essential textbook – Guidance and Discipline.	Absaroka Head Start Guidance Policies, age appropriate activities and students’ written and shared activities to support the whole child and the inclusion of the family information and goals.

Active Learning Environment 2.5 hours	Students will describe and list how to provide individualized opportunities in cooperation with families.	Rebeca Corona	Lesson plans, Friday home learning individualized Plans; Essentials Textbook	CDA candidates will share and discuss daily lesson plans they designed and used in the classroom.
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Detail for classes allowing other child care providers to attend.	50-word (or less) Training Calendar description: This class is the first in a series of classes for child care providers working to gain a Child Development Associate certification.	Do other providers need to register in advance: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, registration information, including contact information and deadline: All participants must call the office at 000-0000 five days prior to the start of classes.
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