

Biennium Training Requirements for Wyoming Child Care Providers

Infant and Child CPR and Infant and Child First Aid	1 clock hour Within 3 months of employment (renewal required)	American Red Cross, American Heart Association (Instructors certified by these agencies accepted by STARS as approved trainers)	Health, Nutrition and Safety
Blood Borne Pathogens	1 clock hour Within 6 months of employment Taken once per biennium	STARS approved instructor (May be a registered nurse or other qualified person and some American Red Cross or American Heart Association instructors are qualified) or DFS web-based training	Health, Nutrition and Safety
Medication Administration	2 clock hour (One time training)	STARS approved registered nurse or pharmacist, medical doctor or physician's assistant	Health, Nutrition and Safety
Fire Safety	1 clock hour Within 6 months of employment Taken once per biennium	STARS approved instructor (Fire Marshal/local fire staff accepted by STARS as approved trainers) or DFS web-based training	Health Nutrition and Safety
Sanitation	1 clock hour Within 6 months of employment Taken once per biennium	STARS approved instructor or DFS web-based training	Health Nutrition and Safety
Recognizing and reporting child abuse and neglect	1 clock hour Within 6 months of employment Taken once per biennium	Instructor approved in this area by STARS or DFS web-based training	Professionalism
New director Orientation (Directors only)	6 clock hours (One time training)	DFS Child Care Licensing staff (DFS online & licenser supervised work)	Health, Nutrition, Safety, Program Management Professionalism
New staff orientation	2 clock hours (One time training within 3 months of employment)	Director of licensed facility or his/her designee	Program Management
Whenever 4 or more infants are cared for at least one (1) staff person must have 8 hours of specialized training in the care of infants.	8 clock hours (One time training) If the staff member has not received training during the previous two years, at least four hours must be taken during the first year of either the biennium or employment.	STARS approved instructor in the DFS specified infant/toddler training	Various areas
Any staff member caring for infants	4 clock hours (At least 2 hours in the first year, if staff member has no previous training in caring for infants)	STARS approved instructor for approved Infant/Toddler courses	Various areas
Biennium Total Requirement	30 clock hours	STARS approved instructors for classes across the eight Core Area of Knowledge (Up to 50% clearinghouse materials acceptable)	.5 hour minimum in each of the eight core areas of knowledge

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Application of training hours:

- Minimum expectation for the first year is 15 hours with emphasis on completing core requirements in the DFS core four, staff orientation and any combination of hours in other areas. Rules require that the following instruction occur in the first six months of employment: Blood borne pathogens, fire safety, sanitation, recognition and reporting of child abuse and neglect
- Training hours for partial years of service will be prorated at 1.25 hours per month
- No more than 50% of required training hours may come from videos and/or books, except when it is demonstrated that other training options are not available within 50 miles of the facility.
- Minimum expectation for the second year is 30 hours including completion of basic required training accumulated in year one and a distribution of training in the remain core areas of knowledge for at least .5 hours of training in each remaining area
- College courses: each credit converts to 15 clock hours in STARS. Core Area of Knowledge distribution in STARS is determined by the content of the class as assigned by STARS. Credit is assigned in the semester the course was completed.
- Biennium Training Summaries can be viewed and downloaded at the STARS website, www.wykids.org. Providers need their STARS ID or username and password to access their training records.

Infant/Toddler Director Credential

- This is a separate certification element and needed in facilities where four or more infants are in care.
- The credential is acquired once, renewal is not required
- There are multiple paths to gaining this DFS issued credential including
 - A college class of three or more credits on infant development which meets all the competencies and includes a laboratory or experiential component (C grade or better)
 - Classes currently include EDEC 2300 and EDEC 1030 + EDEC 1035 (Lab portion)
 - Acquisition of an Infant/Toddler CDA (#3741) or the renewal of an Infant/Toddler CDA (#4353)
 - West Ed PITC modules I & II (10 hours + 2 hour demo)(#5563 and #5564 / not currently being taught)
 - WestEd training (all four modules)
 - Module I (#3937)
 - Module II (#3938)
 - Module III (#3939)
 - Module IV (#3940)
 - Montessori Education Center of the Rockies: American Montessori Infant/Toddler Credential
 - Other training approved by DFS
- Completion of the requirements is tracked in STARS and DFS is notified as practitioners complete the requirements