

Annual Training Plan _____

License Renewal Date: _____

Employee: _____

20XX Training Plan						No more than 50% of hour can be clearinghouse hours. Clearinghouse includes books, videos			
Required Hours 30 per biennium	4 hours (Core Trainings)					Staff Orientation (first biennium only – 2 hours)			30
Core Area of Knowledge	Health Nutrition & Safety	Active Learning Environment	Child Growth & Development	Guidance & Discipline	Family Relationships	Program Management	Professionalism	Uniqueness & Cultural Awareness	Total
Regular hours (Check your STARS record online to get current totals)									
Clearinghouse (Books, videos, conferences, webinars)									
Total Hours to date									
Hours Needed									
Planned hours for 20XX									
Training Title									
Training date									
Credit hours									

